

Stop Work Policy

PURPOSE

Swire Pacific Offshore and its affiliates (hereafter known as SPO) is committed to delivering Excellence in Marine Services in a manner that safeguards the health and safety of people, prevents damage and protects the environment.

RESPONSIBLE BUSINESS UNIT

Quality, Health, Safety and Environment (QHSE) Department

APPLICATION

This Policy applies to all our employees and non-employees performing work through a contract or third party employer, in any capacity, on board our vessels, in our offices and all other work places ashore.

POLICY STATEMENT

We will not tolerate any breach of safety procedures detailed in our SMS and will not require our employees to follow procedures that are, in themselves, unnecessarily hazardous.

As such, it is the right, obligation, authority and **RESPONSIBILITY** of **ALL our employees** and contractors, irrespective of position, seniority or discipline, to **STOP WORK** which they consider to be unsafe, or that may become unsafe.

There should be no delay in stopping the work, which must also be immediately reported to the appropriate Line Supervisor, Officer-in-charge, Master and/or Line/Outport Manager (as applicable).

The work will not be resumed until all **STOP WORK** issues and concerns have been resolved to the satisfaction of the personnel affected and approved by the appropriate Line Supervisor, Officer-in-charge,

Master and/or Line/Outport Manager (as applicable).

We will **fully support the decision to STOP WORK** and will not apportion blame nor fault to the person who stops the work; there will be no retribution to a **STOP WORK** action, provided this is initiated in good faith, even if it is subsequently deemed unnecessary.

All **STOP WORK** actions shall be recorded and fully investigated so that lessons learnt can be established and shared throughout the Company.



STOP work



Notify



Investigate



Correct



Resume



Follow up & share lessons learnt

Peter Langslow
Managing Director

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